

BOROUGH OF CRESSKILL

MAYOR AND COUNCIL

CRESSKILL

BERGEN COUNTY

NEW JERSEY

REGULAR MEETING

SEPTEMBER 18, 2013

1. Marc Lightdale led the Salute to the Flag and Pledge of Allegiance.
2. The Borough Clerk announced that this is a Regular Meeting of the Mayor and Council of which at least 48 hours' notice has been given by posting in the Borough Hall, publication in The Record and delivery to all members of the governing body.
3. Mayor Romeo called the meeting to order at 7:42 P.M.
4. Present: Council Members Brennan, Cleary, Mueller, Olmo, Savas, Tsigounis
Also Present: Attorney Salvatore, Borough Officials Vaccaro, Laufeld, McKim, Chief Wrixon
5. Motion by Council Member Tsigounis and seconded by Council Member Olmo to approve the minutes of the Mayor and Council Regular meeting of September 4, 2013.

Roll Call: Yes – Unanimous

Motion adopted.

COMMUNICATIONS

6. Minutes of the following meeting:

Planning Board

Aug. 27, 2013

Filed.

REPORTS OF COMMITTEES AND OFFICIALS

7. Council Member Savas said they met with the architect at the Library Board meeting who presented plans for possible future expansion of the Library.
The Municipal Alliance is sponsoring Safety Night on September 21st from 5pm to 9pm at the Swim Club parking lot. All services of Cresskill's OEM will be there, as well as a Bergen County helicopter. It should be fun and educational. There will also be a drive-in movie night on October 12th (rain date October 19th) at the Swim Club parking lot. The Community Center snack bar will be open for refreshments.

Council Member Olmo said he attended Cresskill Day and the 3MBBQ competition. They were both great events and had good showings. Thanks to the Police, Ambulance and DPW for their help during these events.

Council Member Cleary said he also attended Cresskill Day and it was very good.

Mayor Romeo said we were on the cutting edge when we created our combination paid/volunteer Fire Department about 2 years ago. Chief Ulshoefer has accomplished an outstanding feat by having our ISO rating reduced from a Class 4 to a Class 3. There are only 54 Fire Departments in New Jersey, of which we are now one, that are a Class 3. Congratulations to Chief Ulshoefer and the Fire Department, as well as the Council for having the foresight for making this change to our Fire Department which has certainly paid off. This rating will reduce resident's homeowners insurance by a small portion in the future.

UNFINISHED BUSINESS

ORDINANCE ON FINAL READING

Ordinance No. 13-07-1450 – Amend Chapter 30 – Fire Department

8. Motion at 7:49 PM by Council Member Cleary and seconded by Council Member Olmo to introduce Ordinance No. 13-07-1450 – Amend Chapter 30 – Fire Department on final reading by title only.

Roll Call: Yes – Unanimous Motion adopted.

9. Council Member Cleary read the title:

AMEND CHAPTER 30 FIRE DEPARTMENT

(Ordinance in full on page 162A in Minutes of Regular Mayor and Council Meeting held September 4, 2013.)

10. The Borough Clerk announced the Ordinance was published in The Record on September 7, 2013, posted in Borough Hall, and copies made available to the public.
11. Mayor Romeo opened the meeting to the public. [Reported by Deputy Borough Clerk Patricia A. McKim.]
12. Mayor Romeo said volunteerism has significantly diminished over the years so we are expanding the area to two towns away for potential members. We've already received 5 applications since we've made this change.

No one else wished to be heard.

13. Motion by Council Member Cleary and seconded by Council Member Olmo to close the public hearing.

Roll Call: Yes – Unanimous Motion adopted.

14. Resolution by Council Member Cleary and seconded by Council Member Olmo:

BE IT RESOLVED by the Mayor and Council of the Borough of Cresskill, in the County of Bergen and State of New Jersey, that Ordinance No. 13-07-1450, entitled:

AMEND CHAPTER 30 FIRE DEPARTMENT

pass its second and final reading, is hereby adopted and shall be published according to law.

Roll Call: Yes – Unanimous Resolution adopted.

NEW BUSINESS

INTRODUCTION OF ORDINANCE

Ordinance No. 13-08-1451 – Amend Ordinance No. 13-02-1445 – An Ordinance to Fix the Salaries, Wages and Compensation of the Officers and Employees of the Borough of Cresskill – Year 2013.

15. Motion at 7:52 PM by Council Member Olmo and seconded by Council Member Brennan to introduce Ordinance No. 13-08-1451 – Amend Ordinance No. 13-02-1445 – An Ordinance to Fix the Salaries, Wages and Compensation of the Officers and Employees of the Borough of Cresskill – Year 2013 on first reading by title only.

Roll Call: Yes – Council Members Brennan, Cleary, Mueller, Olmo, Savas, Tsigounis
 No - None
 Absent – None
 Abstain – None
 Motion adopted.

16. Council Member Olmo read the title:

AMEND ORDINANCE NO. 13-02-1445 – AN ORDINANCE TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF CRESSKILL – YEAR 2013

(Ordinance in full on page 171A.)

17. Resolution by Council Member Olmo and seconded by Council Member Brennan:

BE IT RESOLVED by the Mayor and Council of the Borough of Cresskill in the County of Bergen and State of New Jersey, that Ordinance No. 13-08-1451, entitled:

AMEND ORDINANCE NO. 13-02-1445 – AN ORDINANCE TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF CRESSKILL – YEAR 2013

does now pass on first reading and remain on file with the Borough Clerk for public inspection until public hearing thereon and further consideration thereof.

Such hearing shall be held at the Borough Hall in Cresskill on Wednesday, October 2, 2013 at 7:30 P.M., or as soon thereafter as it can be reached, at which time and place all persons interested in said ordinance will be heard.

The Borough Clerk is hereby directed to publish said ordinance in full, with the notice of hearing thereon, in an official newspaper according to law, also to mail copies of said ordinance when and as required by law.

Roll Call: Yes – Council Members Brennan, Cleary, Mueller, Olmo, Savas, Tsigounis
 No - None
 Absent – None
 Abstain – None
 Resolution adopted.

18. Borough Clerk Nasuto explained all items on the Consent Agenda.

CONSENT AGENDA

NEW BUSINESS

*Resolutions

19. BE IT RESOLVED by the Mayor and Council of the Borough of Cresskill that the Tax Collector be, and hereby is, authorized to effect the following tax refund for overpayment of 2013 3rd quarter taxes:

<u>BLOCK</u>	<u>LOT</u>	<u>Qualifier</u>	<u>Name</u>	<u>AMOUNT</u>
181	2	CT010	Jae-Hong Son 26 Linwood Avenue Cresskill, NJ 07626	\$2,548.15

20. BE IT RESOLVED by the Mayor and Council, Borough of Cresskill, that Pamela Sciancalepore be approved for full-time employment, with health and dental benefits, at 32.5 hours per week, from 9:00AM to 4:00PM with one-half (½) hour for lunch, as Health Registrar and EMS Billing Specialist for the Borough of Cresskill, effective September 16, 2013, at an annual salary of \$33,000.
21. BE IT RESOLVED by the Mayor and Council, Borough of Cresskill, that Kathy Robinson be, and hereby is, appointed as part-time School Crossing Marshal at a salary of \$16.45 per hour, effective September 4, 2013.
22. WHEREAS, bids for the project known as "Collection of Solid Waste" were authorized via Resolution #42 at the June 19, 2013 meeting of the Mayor and Council for receipt on Tuesday, August 27, 2013 at 10:00 AM in the Council Chambers and at the time of bid receipt, two bids were received, opened and read aloud by the Borough Clerk; and

WHEREAS, questions arose while reviewing the bids on said project; and

WHEREAS, the Mayor and Council wish to pursue this project and have requested the Superintendent of Public Works review the scope of the project.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council hereby rejects the bids submitted on August 27, 2013; and

BE IT RESOLVED:

1. That the specifications for the Collection of Solid Waste in the Borough of Cresskill be and the same are hereby approved.
2. That immediately upon said approval and not later than thirty {30} days after the date thereof, the Clerk of this body be and hereby is directed to advertise for bids for the project at least ten {10} days before receipt of bids in The Record a paper printed in this County.
3. That said advertisement shall read as follows:

"BOROUGH OF CRESSKILL
RE-BID
Collection of Solid Waste

Notice is hereby given that sealed bids will be received by the Mayor and Council of the Borough of Cresskill for the Collection of Solid Waste in the Borough of Cresskill, in the County of Bergen. Bids will be opened and read in public at the Municipal Building on Thursday, November 21, 2013, at 10:00 AM Prevailing Time. Specifications and forms of bids for the proposed work are on file in the office of the Borough Clerk and may be inspected by prospective bidders during business hours on or after September 20, 2013.

Bidders will be furnished with a copy of the specifications on proper notice. Bids must be made on standard proposal forms in the manner designated therein and required by the specifications, must be enclosed in sealed envelopes bearing the name of the bidder on the outside, labeled "Collection of Solid Waste" and addressed to: Mayor and Council, Borough of Cresskill, and must be accompanied by a Non-Collusion Affidavit and a certified check or bid bond for not less than ten (10%) percent of the amount of bid, provided said check/bond need not be more than \$20,000 nor shall not be less than \$500 and be delivered at the place on or before the hour named above. The standard proposal form and the Non-Collusion Affidavit are attached to the supplemental specifications, copies of which will be furnished on application to the Borough Clerk.

The Borough of Cresskill reserves the right to reject any and all bids, to waive any informalities or irregularities in the bids received and to accept the bid of the lowest, responsible bidder.

Prior to the award of this Contract, and in accordance with Chapter 127, PL 1975, the Contractor shall file an Affirmative Action Plan with the State Treasurer.

By order of the Mayor and Council
Barbara Nasuto
Borough Clerk”

4. That the said Clerk be and hereby is empowered and directed to insert in the space for dates such convenient hour and day as will cause the opening of bids to take place not less than ten (10) days after the date of the first publication of the advertisement, to notify each and every member of this body, in writing, that a meeting thereof will be held on the day at the hour named to receive all bids sent or delivered.
23. WHEREAS, bids for the project known as “Collection of Recyclable Materials” were authorized via Resolution #43 at the June 19, 2013 meeting of the Mayor and Council for receipt on Tuesday, August 27, 2013 at 11:00 AM in the Council Chambers and at the time of bid receipt, one bid was received, opened and read aloud by the Borough Clerk; and

WHEREAS, questions arose while reviewing the bid on said project; and

WHEREAS, the Mayor and Council wish to pursue this project and have requested the Superintendent of Public Works review the scope of the project.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council hereby rejects the bid submitted on Tuesday, August 27, 2013; and

BE IT RESOLVED:

1. That the specifications for the Collection of Recyclable Materials in the Borough of Cresskill be and the same are hereby approved.
2. That immediately upon said approval and not later than thirty {30} days after the date thereof, the Clerk of this body be and hereby is directed to advertise for bids for the project at least ten {10} days before receipt of bids in The Record a paper printed in this County.
3. That said advertisement shall read as follows:

“BOROUGH OF CRESSKILL
RE-BID
Collection of Recyclable Materials”

Notice is hereby given that sealed bids will be received by the Mayor and Council of the Borough of Cresskill for the Collection of Recyclable Materials in the Borough of Cresskill, in the County of Bergen. Bids will be opened and read in public at the Municipal Building on Thursday, November 21, 2013, at 11:00 AM Prevailing Time. Specifications and forms of bids for the proposed work are on file in the office of the Borough Clerk and may be inspected by prospective bidders during business hours on or after September 20, 2013.

Bidders will be furnished with a copy of the specifications on proper notice. Bids must be made on standard proposal forms in the manner designated therein and required by the specifications, must be enclosed in sealed envelopes bearing the name of the bidder on the outside, labeled “Collection of Recyclable Materials” and addressed to: Mayor and Council, Borough of Cresskill, and must be accompanied by a Non-Collusion Affidavit and a certified check or bid bond for not less than ten (10%) percent of the amount of bid, provided said check/bond need not be more than \$20,000 nor shall not be less than \$500 and be delivered at the place on or before the hour named above. The standard proposal form and the Non-Collusion Affidavit are attached to the supplemental specifications, copies of which will be furnished on application to the Borough Clerk.

The Borough of Cresskill reserves the right to reject any and all bids, to waive any informalities or irregularities in the bids received and to accept the bid of the lowest, responsible bidder.

Prior to the award of this Contract, and in accordance with Chapter 127, PL 1975, the Contractor shall file an Affirmative Action Plan with the State Treasurer.

By order of the Mayor and Council
Barbara Nasuto
Borough Clerk”

- 4. That the said Clerk be and hereby is empowered and directed to insert in the space for dates such convenient hour and day as will cause the opening of bids to take place not less than ten (10) days after the date of the first publication of the advertisement, to notify each and every member of this body, in writing, that a meeting thereof will be held on the day at the hour named to receive all bids sent or delivered.
- 24. WHEREAS, the Superintendent of Public Works has requested the purchase of playground equipment for 12th Street Playground, in an amount of \$42,456.57; and

WHEREAS, the Chief Financial Officer has verified that funds are available in the Borough of Cresskill Municipal Open Space Trust Fund;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Cresskill authorizes the purchase under State Contract #A81430 from BCI Burke Co., P.O. Box 549, Fond du Lac, WI 54936-0549.

- 25. WHEREAS, the Recreation Committee has scheduled various programs; and

WHEREAS, the following participants are due refunds for various reasons;

NOW, THEREFORE, BE IT RESOLVED that the recreation fees be returned to:

Revital Gadish (for: Daniel Gadish) 51 Carleton Terrace Cresskill, NJ 07626 Amount: \$20.00	Tal Oron (for: Liani Oron) 97 Truman Drive Cresskill, NJ 07626 Amount: \$20.00
Thomas Pratt (for: Thomas Pratt) 61 Monroe Avenue Cresskill, NJ 07626 Amount: \$15.00	

- 26. Cancelling Balances of Completed General Capital Improvement Authorizations

WHEREAS, certain General Capital Improvement Authorization balances remain dedicated to projects which have been completed; and

WHEREAS, it is necessary to formally cancel said balances in the General Capital Fund;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Cresskill that the following balances of unexpended General Capital Improvement Authorizations be cancelled as follows:

<u>Ord. No.</u>	<u>Description</u>	<u>Amount</u>	<u>Cancel to Account</u>
<u>GENERAL IMPROVEMENTS</u>			
02-08/4-11/			
05-14	Construction of Community Center	\$28,914.00	Capital Fund Balance
06-12	Various Public Improvements	19,648.49	Capital Fund Balance
08-16-1358	Various Public Improvements	18,805.09	Capital Fund Balance

10-02-1381	Police Dispatch and Records System	4,560.77	Capital Fund Balance
10-08-1387	Telephone System	3,750.08	Capital Fund Balance
11-14-1416/			
12-05-1427	Various Public Improvements	669.35	Capital Fund Balance
12-17-1439	Purchase of Ambulance	<u>2,207.37</u>	Capital Fund Balance
		78,555.15	
		\$78,555.15	Capital Fund Balance

27. BE IT RESOLVED by the Mayor and Council, Borough of Cresskill, that the following September 2013 payroll be ratified and approved:

September 20, 2013

Current Fund	\$ 275,102.23
Social Security/Medicare	11,565.01
Community Center	1,739.97
Municipal Swim	9,215.11
Library	<u>14,603.17</u>
	\$ 312,225.49

28. BE IT RESOLVED by the Mayor and Council of the Borough of Cresskill that Joseph Yannette is approved for full-time employment in the Public Works Department as a laborer-driver-equipment operator, effective October 1, 2013.

REMARKS FROM MEMBERS OF THE PUBLIC CONCERNING THE CONSENT AGENDA ONLY [Reported by Deputy Borough Clerk Patricia A. McKim.]

29. Frank Blandino, Legal Counsel for Action Carting said on August 27th Action Carting submitted the lowest responsible bids for the solid waste and recycling contracts. Miele Sanitation was the only other bidder and they bid on the solid waste only. I am curious as to the reason for the rejection of the bids. Mayor Romeo said the bid amounts were significantly higher than our last contracts. We thought we would go out and re-bid to see if we get more bids and possibly save money. It has no reflection on Action Carting.

No one else wished to be heard.

30. Motion by Council Member Tsigounis and seconded by Council Member Olmo to close the meeting to remarks on agenda items.

Roll Call: Yes - Unanimous Motion adopted.

31. Motion by Council Member Tsigounis and seconded by Council Member Savas to consider all items marked with an asterisk as a single question.

On the question: The Borough Clerk announced that copies of all items marked with an asterisk have been posted in the Borough Hall and made available to the public.

Roll Call: Yes – Unanimous Motion adopted.

32. Motion by Council Member Tsigounis and seconded by Council Member Savas to adopt all items with an asterisk as a single question.

Roll Call: Yes - Unanimous Motion adopted.

PRESENTATION OF BILLS

33. Resolution by Council Member Olmo and seconded by Council Member Cleary:

(Resolution in full on pages 175A through 175C.)

Roll Call: Yes – Unanimous

Resolution adopted.

REMARKS FROM THE PUBLIC FOR THE GOOD AND WELFARE OF THE BOROUGH
[Reported by Deputy Borough Clerk Patricia A. McKim.]

34. No one wished to be heard.

35. Motion by Council Member Tsigounis and seconded by Council Member Olmo to close the meeting to remarks from the public.

Roll Call: Yes – Unanimous

Motion adopted.

36. Motion at 8:01 P.M. by Council Member Tsigounis and seconded by Council Member Olmo to adjourn the meeting.

Roll Call: Yes - Unanimous.

Motion adopted.

Benedict Romeo
Mayor

Barbara A. Nasuto
Borough Clerk