

BOROUGH OF CRESSKILL, NEW JERSEY

ORDINANCE NO. 11-07-1409

**AN ORDINANCE TO FIX THE SALARIES, WAGES AND
COMPENSATION OF THE OFFICERS AND EMPLOYEES
OF THE BOROUGH OF CRESSKILL - YEAR 2011**

ADMINISTRATIVE & EXECUTIVE

Administrator	Maximum	\$	80,000
	Minimum		20,000
Borough Clerk	Maximum		82,000
	Minimum		30,000
Deputy Borough Clerk	Maximum		53,000
	Minimum		20,000
Grants Administrator	Maximum		20,000
	Minimum		5,000
Secretary - Full Time	Maximum		47,000
	Minimum		20,000
Municipal Housing Liaison	Maximum		15,000
	Minimum		5,000
Newsletter Coordinator	Maximum		7,000
	Minimum		3,000
Archivist	Maximum		5,000
	Minimum		1,000

ASSESSMENT OF TAXES

Assessor	Maximum		26,000
	Minimum		12,000

BOARD OF HEALTH

Registrar	Hourly - Maximum		28.00
	Hourly - Minimum		15.00
Shared Service Agreement - Borough of Tenafly			
Registrar	Maximum		3,000
Deputy Registrar	Maximum		2,000

COLLECTION OF TAXES

Chief Financial Officer/Treasurer	Maximum		95,000
	Minimum		15,000
Tax Collector	Maximum		60,000
	Minimum		25,000
Deputy Tax Collector/Payroll	Maximum		53,000
	Minimum		20,000
Tax Search Officer	Maximum		2,000
	Minimum		500

Accounting Clerk	Maximum	47,000
	Minimum	20,000

Accounting Clerk – Part Time	Maximum	15,000
	Minimum	5,000

CONSTRUCTION CODE OFFICIALS

Construction Code Official	Maximum	58,000
	Minimum	20,000

Building Sub-Code HHS	Maximum	14,000
	Minimum	7,000

CONSTRUCTION SUB-CODE OFFICIALS

Fire Sub-Code	HHS Rating	20,000
	ICS Rating	11,000

Plumbing Sub-Code	HHS Rating	25,000
	Minimum	11,000
	Plus \$22 per Sewer Inspection hook-up	

Electrical Inspector	Maximum	16,000
	Minimum	6,000

Building Department Secretary	Maximum	46,000
	Minimum	20,000

Property Maintenance Officer	Maximum	17,000
	Minimum	5,000

<u>DIRECTOR OF HUMAN SERVICES</u>	Maximum	13,000
	Minimum	4,000

<u>ELECTION OFFICIALS</u>	Maximum	8,500
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<u>FIRE OFFICIAL/ASSISTANTS</u>	Maximum	3,500
	Minimum	1,000

LIBRARY

Director	Maximum	78,000
	Minimum	30,000

Assistant Director	Maximum	62,000
	Minimum	22,000

Librarians	Maximum	62,000
	Minimum	15,000

Accounting Clerk	Maximum	5,200
	Minimum	2,500

Recording Secretary	Maximum	2,000
	Minimum	1,000

Other Library Personnel	Hourly Maximum	28.00
	Hourly Minimum	8.00

MUNICIPAL COURT

Judge	Maximum	15,000
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Court Administrator	Maximum	37,000
	Minimum	20,000
	Hourly Maximum	25.00

Deputy Court Clerk	Hourly Maximum	20.00
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Prosecutor	Maximum	12,000
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Public Defender	Maximum	6,000
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PLANNING BOARD

Recording Secretary	Maximum	11,000
	Minimum	3,500

POLICE

Chief	Maximum	152,000
	Minimum	90,000

Dispatchers	Maximum	48,000
	Minimum	20,000

PUBLIC WORKS DEPARTMENT

Superintendent	Maximum	128,000
	Minimum	45,000
(C-2 License)		2,500
(CPWM)		10,000
(SWMC)		3,500

Assistant Superintendent	Maximum	117,000
	Minimum	40,000
(C-2 License)		2,500
(CPWM)		10,000

Secretary-Dispatcher	Maximum	46,000
	Minimum	25,000

Recycling Coordinator	Maximum	15,000
	Minimum	5,000

RECREATION

Director	Maximum	55,000
	Minimum	10,000

Assistant Summer Director	Maximum	4,500
	Minimum	800

Arts & Crafts Director	Maximum	2,600
	Minimum	700

Assistant Arts & Crafts Director	Maximum	1,500
	Minimum	700

Nature Instructor	Maximum	1,500
	Minimum	700

Community Center Coordinator	Maximum	32,000
	Minimum	5,000

Summer Camp Counselors	Maximum	1,300
	Minimum	500

<u>SENIOR CITIZENS DIRECTOR</u>	Maximum	52,000
	Minimum	20,000

PART TIME

Secretarial and Clerical	Hourly Maximum	28.00
	Hourly Minimum	8.00

School Marshals
New Hires Effec. 1/1/11

Hourly rates

1st Year		\$15.84
2nd Year		\$16.61
3rd Year		\$17.42
4th Year		\$18.19
5th Year	Current hourly rate	
	Maximum	19.06

Other Police	Hourly Maximum	20.00
	Hourly Minimum	8.00

Ambulance - Stipends/Salary	Maximum	16,000
	Minimum	600

Recreation, Pool	Hourly Maximum	20.00
Public Works & Library	Hourly Minimum	8.00

SWIM CLUB

Pool Manager	Maximum	15,000
	Minimum	7,000

Assistant Pool Manager	Maximum	11,000
	Minimum	5,000

Recording Secretary	Hourly Maximum	20.00
	Hourly Minimum	8.00

Lifeguards	Hourly Maximum	15.00
	Hourly Minimum	7.00

ZONING BOARD OF ADJUSTMENT

Recording Secretary	Hourly Maximum	22.00
	Hourly Minimum	10.00

1. All regular employees working in excess of 25 hours per week and officials receiving a salary are entitled to family coverage under the State Benefits Plan for Blue Cross, Blue Shield, Rider J. Major Medical Insurance and Dental Insurance. Employees will contribute to cost of plan in accordance with State regulations and/or Borough policy. The Borough will provide up to \$200.00 every year for eye care for employee and family, upon submission of a bill.
2. There shall be paid to the Borough Engineer an hourly rate not to exceed \$173.00, for attendance at regular, special and executive meetings of the Mayor and Council and Planning Board; and in addition thereto, such other compensation as he may be entitled to receive for engineering services rendered.
3. There shall be paid to the Borough Attorney an annual fee of \$56,189, for attendance at regular, special and executive meetings of the Mayor and Council

and other professional services, with the exception of bonding and court fees and certain extraordinary services rendered. These additional services shall be compensated at the rate of \$172.00 per hour.

4. There shall be paid to the Planning Board Attorney an annual fee of \$3,409, for semi-monthly attendance at regular, special and executive meetings of the Planning Board.
5. There shall be paid to the Zoning Board of Adjustment Attorney an annual fee of \$2,758, for attendance at regular, special and executive meetings of the Zoning Board of Adjustment.
6. All services rendered by the Planning Board Attorney, the Zoning Board Attorney or any other attorney employed by the Borough and not covered by any annual fee shall be compensated at the rate of \$153.00 per hour, unless other arrangements are made prior to the rendition of services.
7. The aforementioned offices, appointments, positions, and employments are herein created, ratified and confirmed. All other employees not specifically mentioned herein shall receive a wage not to exceed \$28.00 per hour for time actually worked.
8. The following Borough employees shall be paid a yearly travel allowance for use of their personal vehicle to conduct inspections, attendance at any meetings, bank deposits, and any other borough business. These payments shall be processed through payroll checks with mandatory deductions deducted. All other Borough employees shall be reimbursed at the mileage rate determined by the Internal Revenue Service each year.

Construction Code Official	\$1,600
Plumbing Inspector	\$1,000
Electrical Inspector	\$700
Chief Financial Officer	\$400
Accounts Payable Clerk	\$400
9. Wages shall be paid to Classified Service Employees, except members of the Police Department, required to work on the holidays provided in Chapter 49, Article XII, Section 49-44 of the Code of the Borough of Cresskill and on Sundays on a double-time basis for actual time worked.
10. This ordinance shall repeal all ordinances or parts thereof inconsistent herewith.
11. This ordinance shall be retroactive to January 1, 2011.