

**BOROUGH OF CRESSKILL, NEW JERSEY**

**ORDINANCE NO. 12-08-1430**

**AN ORDINANCE TO FIX THE SALARIES, WAGES AND  
COMPENSATION OF THE OFFICERS AND EMPLOYEES  
OF THE BOROUGH OF CRESSKILL - YEAR 2012**

**ADMINISTRATIVE & EXECUTIVE**

Administrator	Maximum	\$	82,000
	Minimum		25,000
Borough Clerk	Maximum		84,000
	Minimum		30,000
Deputy Borough Clerk	Maximum		54,500
	Minimum		20,000
Grants Administrator	Maximum		20,000
	Minimum		5,000
Secretary - Full Time	Maximum		48,000
	Minimum		20,000
Municipal Housing Liaison	Maximum		15,000
	Minimum		5,000
Newsletter Coordinator	Maximum		7,200
	Minimum		3,000
Archivist	Maximum		5,200
	Minimum		1,000

**ASSESSMENT OF TAXES**

Assessor	Maximum		27,000
	Minimum		12,000

**BOARD OF HEALTH**

Registrar	Hourly - Maximum		29.00
	Hourly - Minimum		15.00

**COLLECTION OF TAXES**

Chief Financial Officer/Treasurer	Maximum		95,000
	Minimum		15,000
Tax Collector	Maximum		60,000
	Minimum		25,000
Deputy Tax Collector/Payroll	Maximum		54,500
	Minimum		20,000
Tax Search Officer	Maximum		2,000
	Minimum		500
Accounting Clerk	Maximum		48,000
	Minimum		20,000
Accounting Clerk – Part Time	Maximum		15,000

Minimum 5,000

**CONSTRUCTION CODE OFFICIALS**

Construction Code Official Maximum 59,500  
Minimum 20,000

Building Sub-Code HHS Maximum 14,500  
Minimum 7,000

**CONSTRUCTION SUB-CODE OFFICIALS**

Fire Sub-Code HHS Rating 20,500  
ICS Rating 11,000

Plumbing Sub-Code HHS Rating 15,000  
Minimum 8,000

Electrical Inspector Maximum 16,400  
Minimum 6,000

Building Department Secretary Maximum 47,000  
Minimum 20,000

Property Maintenance Officer Maximum 17,400  
Minimum 5,000

**DIRECTOR OF HUMAN SERVICES** Maximum 13,000  
Minimum 4,000

**ELECTION OFFICIALS** Maximum 8,700

**FIRE OFFICIAL/ASSISTANTS** Maximum 3,500  
Minimum 1,000

**LIBRARY**

Director Maximum 80,000  
Minimum 30,000

Assistant Director Maximum 63,500  
Minimum 22,000

Librarians Maximum 63,500  
Minimum 15,000

Accounting Clerk Maximum 5,400  
Minimum 2,500

Recording Secretary Maximum 2,000  
Minimum 1,000

Other Library Personnel Hourly Maximum 29.00  
Hourly Minimum 8.00

**MUNICIPAL COURT**

Judge Maximum 21,000

Court Administrator Maximum 37,000  
Minimum 20,000  
Hourly Maximum 26.00

Deputy Court Clerk Hourly Maximum 21.00

Prosecutor	Maximum	12,000
Public Defender	Maximum	6,000
<b><u>PLANNING BOARD</u></b>		
Recording Secretary	Maximum	11,000
	Minimum	3,500
<b><u>POLICE</u></b>		
Chief	Maximum	156,000
	Minimum	90,000
Dispatchers	Maximum	49,000
	Minimum	20,000
<b><u>PUBLIC WORKS DEPARTMENT</u></b>		
Superintendent	Maximum	131,000
	Minimum	45,000
(C-2 License)		2,500
(CPWM)		10,000
(SWMC)		3,500
Assistant Superintendent	Maximum	120,000
	Minimum	40,000
(C-2 License)		2,500
(CPWM)		10,000
Secretary-Dispatcher	Maximum	47,000
	Minimum	25,000
Recycling Coordinator	Maximum	15,000
	Minimum	5,000
<b><u>RECREATION</u></b>		
Director	Maximum	56,500
	Minimum	10,000
Assistant Summer Director	Maximum	5,075
	Minimum	800
Arts & Crafts Director	Maximum	3,588
	Minimum	700
Assistant Arts & Crafts Director	Maximum	2,188
	Minimum	700
Nature Instructor	Maximum	1,500
	Minimum	700
Community Center Coordinator	Maximum	33,000
	Minimum	5,000
Summer Camp Counselors	Maximum	1,300
	Minimum	500
<b><u>SENIOR CITIZENS DIRECTOR</u></b>		
	Maximum	53,500
	Minimum	20,000

**PART TIME**

Secretarial and Clerical	Hourly Maximum	30.00
	Hourly Minimum	8.00
School Marshals		
New Hires Effec. 1/1/12		
<u>Hourly rates</u>		
1st Year		\$16.13
2nd Year		\$16.93
3rd Year		\$17.76
4th Year		\$18.53
5th Year	Current hourly rate	
	Maximum	19.43
Other Police	Hourly Maximum	20.00
	Hourly Minimum	8.00
Ambulance - Stipends/Salary	Maximum	16,000
	Minimum	600
Medical Director - CVAES	Maximum	5,000
Recreation, Pool	Hourly Maximum	20.00
Public Works & Library	Hourly Minimum	8.00

**SWIM CLUB**

Pool Manager	Maximum	15,300
	Minimum	7,000
Assistant Pool Manager	Maximum	11,300
	Minimum	5,000
Recording Secretary	Hourly Maximum	20.00
	Hourly Minimum	8.00
Lifeguards	Hourly Maximum	15.00
	Hourly Minimum	7.00

**ZONING BOARD OF ADJUSTMENT**

Recording Secretary	Hourly Maximum	22.00
	Hourly Minimum	10.00

1. All regular employees working in excess of 25 hours per week and officials receiving a salary are entitled to family coverage under the State Benefits Plan for Blue Cross, Blue Shield, Rider J. Major Medical Insurance and Dental Insurance. Employees will contribute to cost of plan in accordance with State regulations and/or Borough policy. The Borough will provide up to \$200.00 every year for eye care for employee and family, upon submission of a bill.
2. There shall be paid to the Borough Engineer an hourly rate not to exceed \$177.00, for attendance at regular, special and executive meetings of the Mayor and Council and Planning Board; and in addition thereto, such other compensation as he may be entitled to receive for engineering services rendered.
3. There shall be paid to the Borough Attorney an annual fee of \$57,313.00, for attendance at regular, special and executive meetings of the Mayor and Council and other professional services, with the exception of bonding and court fees and certain extraordinary services rendered. These additional services shall be compensated at the rate of \$172.00 per hour.

4. There shall be paid to the Planning Board Attorney an annual fee of \$3,478.00, for semi-monthly attendance at regular, special and executive meetings of the Planning Board.
5. There shall be paid to the Zoning Board of Adjustment Attorney an annual fee of \$2,814.00, for attendance at regular, special and executive meetings of the Zoning Board of Adjustment.
6. All services rendered by the Planning Board Attorney, the Zoning Board Attorney or any other attorney employed by the Borough and not covered by any annual fee shall be compensated at the rate of \$156.00 per hour, unless other arrangements are made prior to the rendition of services.
7. The aforementioned offices, appointments, positions, and employments are herein created, ratified and confirmed. All other employees not specifically mentioned herein shall receive a wage not to exceed \$29.00 per hour for time actually worked.
8. The following Borough employees shall be paid a yearly travel allowance for use of their personal vehicle to conduct inspections, attendance at any meetings, bank deposits, and any other borough business. These payments shall be processed through payroll checks with mandatory deductions deducted. All other Borough employees shall be reimbursed at the mileage rate determined by the Internal Revenue Service each year.

Construction Code Official	\$1,600
Plumbing Inspector	\$700
Electrical Inspector	\$700
Chief Financial Officer	\$500
Accounts Payable Clerk	\$500
Property Maintenance	\$700
9. Wages shall be paid to Classified Service Employees, except members of the Police Department, required to work on the holidays provided in Chapter 49, Article XII, Section 49-44 of the Code of the Borough of Cresskill and on Sundays on a double-time basis for actual time worked.
10. This ordinance shall repeal all ordinances or parts thereof inconsistent herewith.
11. This ordinance shall be retroactive to January 1, 2012.