

BOROUGH OF CRESSKILL, NEW JERSEY

ORDINANCE NO. 13-02-1445

**AN ORDINANCE TO FIX THE SALARIES, WAGES AND
COMPENSATION OF THE OFFICERS AND EMPLOYEES
OF THE BOROUGH OF CRESSKILL - YEAR 2013**

ADMINISTRATIVE & EXECUTIVE

Administrator	Maximum	\$	82,000
	Minimum		25,000
Borough Clerk	Maximum		85,000
	Minimum		30,000
Deputy Borough Clerk	Maximum		60,000
	Minimum		20,000
Grants Administrator	Maximum		20,000
	Minimum		5,000
Secretary - Full Time	Maximum		49,000
	Minimum		20,000
Municipal Housing Liaison	Maximum		15,000
	Minimum		5,000
Newsletter Coordinator	Maximum		7,200
	Minimum		3,000
Archivist	Maximum		5,200
	Minimum		1,000

ASSESSMENT OF TAXES

Assessor	Maximum		27,000
	Minimum		12,000

BOARD OF HEALTH

Registrar/Secretary	Hourly - Maximum		29.00
	Hourly - Minimum		15.00

COLLECTION OF TAXES

Chief Financial Officer/Treasurer	Maximum		95,000
	Minimum		15,000
Tax Collector	Maximum		60,000
	Minimum		25,000
Deputy Tax Collector/Payroll	Maximum		54,500
	Minimum		20,000
Tax Search Officer	Maximum		2,000
	Minimum		500
Accounting Clerk	Maximum		48,000
	Minimum		20,000
Accounting Clerk – Part Time	Maximum		15,000
	Minimum		5,000
Purchasing Agent	Maximum		3,500

Minimum 2,500

CONSTRUCTION CODE OFFICIALS

Construction Code Official Maximum 60,000
Minimum 20,000

Building Sub-Code HHS Maximum 14,500
Minimum 7,000

CONSTRUCTION SUB-CODE OFFICIALS

Fire Sub-Code HHS Rating 20,500
ICS Rating 11,000

Plumbing Sub-Code HHS Rating 15,000
Minimum 8,000

Electrical Inspector Maximum 16,400
Minimum 6,000

Building Department Secretary Maximum 50,000
Minimum 20,000

Property Maintenance Officer Maximum 17,400
Minimum 5,000

DIRECTOR OF HUMAN SERVICES Maximum 13,000
Minimum 4,000

ELECTION OFFICIALS Maximum 8,900
Minimum 5,000

EMS/VOLUNTEER AMBULANCE

Captain-Emergency Medical Services Maximum 75,000
Minimum 35,000

Administrative Lieutenant - Maximum 40,000
Emergency Medical Services Minimum 25,000

Ambulance Stipends/Volunteer Division Maximum 16,000
Minimum 600

Medical Director - CVAES Maximum 5,000
Minimum 3,000

EMERGENCY MANAGEMENT

Coordinator Stipend Maximum 2,500
Minimum 1,000

FIRE OFFICIAL/ASSISTANTS Maximum 3,500
Minimum 1,000

FIRE DEPARTMENT

Chief Maximum 135,000
Minimum 85,000

Firefighter Maximum 61,000
Minimum 32,000

Fire - Stipends/Volunteer Division Maximum 16,000
Minimum 600

Per Diem - Firefighters	Hourly - Maximum	18.00
	Hourly - Minimum	10.00

LIBRARY

Director	Maximum	80,000
	Minimum	30,000
Assistant Director	Maximum	63,500
	Minimum	22,000
Librarians	Maximum	63,500
	Minimum	15,000
Accounting Clerk	Maximum	5,400
	Minimum	2,500
Recording Secretary	Maximum	2,000
	Minimum	1,000
Other Library Personnel	Hourly Maximum	29.00
	Hourly Minimum	8.00

MUNICIPAL COURT

Judge	Maximum	21,000
	Minimum	10,000
Court Administrator	Maximum	37,000
	Minimum	20,000
	Hourly Maximum	26.00
Deputy Court Clerk	Hourly Maximum	21.00
Prosecutor	Maximum	12,000
Public Defender	Maximum	6,000
Special Sessions	Per Session Maximum	250

PLANNING BOARD

Recording Secretary	Maximum	11,000
	Minimum	3,500

POLICE

Chief	Maximum	160,000
	Minimum	90,000
Dispatchers	Maximum	49,000
	Minimum	20,000

PUBLIC WORKS DEPARTMENT

Superintendent	Maximum	133,000
	Minimum	45,000
(C-2 License)		2,500
(CPWM)		10,000
(SWMC)		3,500
Assistant Superintendent	Maximum	121,000
	Minimum	40,000
(C-2 License)		2,500
(CPWM)		10,000
Secretary-Dispatcher	Maximum	48,000
	Minimum	25,000

Recycling Coordinator	Maximum	15,000
	Minimum	5,000

RECREATION

Director	Maximum	56,500
	Minimum	10,000

Assistant Summer Director	Maximum	5,200
	Minimum	800

Arts & Crafts Director	Maximum	3,700
	Minimum	700

Assistant Arts & Crafts Director	Maximum	2,300
	Minimum	700

Nature Instructor	Maximum	1,600
	Minimum	700

Community Center Coordinator	Maximum	34,000
	Minimum	5,000

Summer Camp Counselors	Maximum	1,400
	Minimum	500

<u>SENIOR CITIZENS DIRECTOR</u>	Maximum	54,000
	Minimum	20,000

PART TIME

Secretarial and Clerical	Hourly Maximum	31.00
	Hourly Minimum	8.00

School Marshals

New Hires Effec. 1/1/12

Hourly rates

1st Year \$16.46

2nd Year \$17.27

3rd Year \$18.12

4th Year \$18.91

5th Year Current hourly rate
Maximum \$19.82

Other Police	Hourly Maximum	20.00
	Hourly Minimum	8.00

Recreation, Pool	Hourly Maximum	20.00
Public Works & Library	Hourly Minimum	8.00

SWIM CLUB

Pool Manager	Maximum	15,650
	Minimum	7,000

Assistant Pool Manager	Maximum	11,550
	Minimum	5,000

Recording Secretary	Hourly Maximum	20.00
	Hourly Minimum	8.00

Lifeguards	Hourly Maximum	15.50
	Hourly Minimum	7.00

ZONING BOARD OF ADJUSTMENT

Recording Secretary	Hourly Maximum	23.00
	Hourly Minimum	10.00

1. All regular employees working in excess of 25 hours per week and officials receiving a salary are entitled to family coverage under the State Benefits Plan for Blue Cross, Blue Shield, Rider J. Major Medical Insurance and Dental Insurance. Employees will contribute to cost of plan in accordance with State regulations and/or Borough policy. The Borough will provide up to \$200.00 every year for eye care for employee and family, upon submission of a bill.
2. There shall be paid to the Borough Engineer an hourly rate not to exceed \$181.00, for attendance at regular, special and executive meetings of the Mayor and Council and Planning Board; and in addition thereto, such other compensation as he may be entitled to receive for engineering services rendered.
3. There shall be paid to the Borough Attorney an annual fee of \$58,459.00, for attendance at regular, special and executive meetings of the Mayor and Council and other professional services, with the exception of bonding and court fees and certain extraordinary services rendered. These additional services shall be compensated at the rate of \$175.00 per hour.
4. There shall be paid to the Planning Board Attorney an annual fee of \$3,548.00, for semi-monthly attendance at regular, special and executive meetings of the Planning Board.
5. There shall be paid to the Zoning Board of Adjustment Attorney an annual fee of \$2,871.00, for attendance at regular, special and executive meetings of the Zoning Board of Adjustment.
6. All services rendered by the Planning Board Attorney, the Zoning Board Attorney or any other attorney employed by the Borough and not covered by any annual fee shall be compensated at the rate of \$159.00 per hour, unless other arrangements are made prior to the rendition of services.
7. The aforementioned offices, appointments, positions, and employments are herein created, ratified and confirmed. All other employees not specifically mentioned herein shall receive a wage not to exceed \$30.00 per hour for time actually worked.
8. The following Borough employees shall be paid a yearly travel allowance for use of their personal vehicle to conduct inspections, attendance at any meetings, bank deposits, and any other borough business. These payments shall be processed through payroll checks with mandatory deductions deducted. All other Borough employees shall be reimbursed at the mileage rate determined by the Internal Revenue Service each year.

Construction Code Official	\$1,600
Plumbing Inspector	\$700
Electrical Inspector	\$700
Chief Financial Officer	\$600
Accounts Payable Clerk	\$600
Property Maintenance	\$700
9. Wages shall be paid to Classified Service Employees, except members of the Police Department, required to work on the holidays provided in Chapter 49, Article XII, Section 49-44 of the Code of the Borough of Cresskill and on Sundays on a double-time basis for actual time worked.
10. This ordinance shall repeal all ordinances or parts thereof inconsistent herewith.
11. This ordinance shall be retroactive to January 1, 2013.