

MINUTES

CRESSKILL PLANNING BOARD

JANUARY 8, 2013

Mayor Romeo opened the meeting at 7:31 PM and announced the requirements of the Open Public Meetings Act had been fulfilled. He stated that the first order of business was the election of officers for the year 2013. Mrs. Schultz made a motion to leave the slate as it is with Mr. Vaccaro as the Chairman, Mr. Galdi as the Vice Chairman and Mr. Vieni as the Secretary. Mr. Morgan seconded the motion. All present were in favor. Mr. Morgan made a motion to approve Mr. Steven Schuster as Planning Board Attorney. Mrs. Schultz seconded the motion. All present were in favor. Motion approved. Mr. Morgan made a motion to approve Ms. Petillo as Planning Board Recording Secretary. Mrs. Schultz seconded the motion. All present were in favor. Motion approved.

Mayor Romeo turned the meeting over to Mr. Vaccaro.

Members present at roll call: Mayor Romeo, Councilwoman Tsigounis, Mr. Vaccaro, Mr. Galdi, Mr. Morgan, Mr. Vieni and Mrs. Schultz. Ms. Bauer arrived at 7:35 PM. Also present were Mr. Paul Azzolina, Borough Engineer, and Mr. Steven Schuster, Board Attorney.

Mr. Galdi made a motion to approve the minutes of the December 11, 2012, meeting. The motion was seconded by Mr. Morgan. All present were in favor of the motion. Motion approved.

Correspondence

Rutgers brochure for the Planning & Zoning courses offered in the Spring 2013. File.

Application for Soil Erosion and Sediment Control Plan Certification for 307 Truman Drive, Application #1429, Gabriel Karlis. File.

Resolution dated January 2, 2013, designating the Borough Clerk as the official to make and issue certificates as to whether or not subdivisions have been approved by the Planning Board or Governing Body, and in the absence of the Borough Clerk, The Deputy Borough Clerk is hereby designated as such official. File.

Resolution dated January 2, 2013, appointing Councilwoman Simone Tsigounis as a Class III Planning Board Member for the term ending December 31, 2013. File.

Subdivision Committee

Councilwoman Tsigounis had nothing new to report.

Report from the Borough Engineer's Office

Mr. Azzolina reported that on Application #1429, 307 Truman Drive, Gabriel Karlis, he has prepared a new memorandum dated December 26, 2012. He received revised plans based on this memo. The Board has not

received these revised plans. They talked about terracing the rock face on the south side of the property. This plan reflects that. There are certain other revisions, as set forth in the memo, that have been addressed. The only thing he is missing currently is the stability analysis for the retaining walls. He is sure that will be forthcoming. Mr. Azzolina recommends that the Board approve the plans once they are submitted to the Board. This is the third revision. The stability analysis is something that they can provide to him before construction. Mr. Galdi asked if he was watching for drainage. Mr. Azzolina noted that they added drains behind the walls as well as a trench drain that he asked for at the bottom of the driveway. He has two inlets with a crowned driveway at the end of the road. It goes to a seepage pit system with an overflow to the storm drain. He has a perforated pipe behind the wall, which he will then be able to connect to the drain system that he has at the front of the wall. It all flows downhill through a conveyance piping system to four seepage pits at the bottom of the site, with overflows into the storm drain in Truman Drive. He thinks it is as good a design as you are going to get.

Mr. Azzolina noted that the only other outstanding issue on this application is the driveway easement on the neighbor's property. They had agreed to terminate it and prepare all the necessary paperwork. We have not received anything in that regard. They added a note to the plan basically stating that it will be done. As long as it is on the plan, he won't forget about it.

Mr. Galdi made a motion to approve. Mr. Vaccaro wanted to hold off on approving it and signing it until the Board receives the copies. Mr. Azzolina noted that we don't have the plans to sign because they have not submitted them.

Old Business

None.

New Business

None.

Other Business

None.

Motion was made by Mr. Galdi to adjourn the meeting at 7:40 PM, seconded by Mr. Vieni. All present were in favor. Motion approved.

The next four regular Planning Board meetings are scheduled for January 22, February 12, February 26, and March 12, 2013, at 7:30 PM in the Borough Hall.

Respectfully submitted,

Carolyn M. Petillo
Recording Secretary