

BOROUGH OF CRESSKILL, NEW JERSEY

ORDINANCE NO. 22-01-1583

**AN ORDINANCE TO FIX THE SALARIES, WAGES AND
COMPENSATION OF THE OFFICERS AND EMPLOYEES
OF THE BOROUGH OF CRESSKILL - YEAR 2022**

ADMINISTRATIVE & EXECUTIVE

Administrator	Maximum	\$	85,000
	Minimum		25,000
Grants Administrator	Maximum		20,000
	Minimum		5,000
Borough Clerk	Maximum		102,000
	Minimum		30,000
Deputy Borough Clerk	Maximum		82,000
	Minimum		20,000
Administrative Assistant - Full Time	Maximum		59,000
	Minimum		20,000
Municipal Housing Liaison	Maximum		15,000
	Minimum		5,000
Technology Officer - Stipened	Maximum		10,000
	Minimum		1,000
Newsletter Coordinator	Maximum		7,200
	Minimum		3,000
Archivist	Maximum		5,500
	Minimum		1,000

ASSESSMENT OF TAXES

Assessor	Maximum		32,000
	Minimum		12,000

BOARD OF HEALTH

Registrar/Secretary	Maximum		43,000
	Minimum		8,000
Deputy Registrar	Maximum		1,500
Borough Physician	Maximum		30,000

COLLECTION OF TAXES

Chief Financial Officer/Treasurer	Maximum		127,000
	Minimum		15,000
Tax Collector	Maximum		62,000
	Minimum		5,000
Payroll Clerk	Maximum		62,000
	Minimum		15,000
Accounts Payable Clerk/Finance	Maximum		75,000
	Minimum		20,000
Finance Assistant	Maximum		65,000
	Minimum		20,000
Purchasing Agent	Maximum		6,000
	Minimum		2,500
Municipal Housing Trust - Fund Report Preparer	Maximum		10,000
	Minimum		5,000

BUILDINGS AND GROUNDS

Maintenance	Maximum	40,000
	Minimum	20,000

CONSTRUCTION CODE OFFICIALS

Construction Code Official	Maximum	68,000
	Minimum	20,000

Building Sub-Code HHS	Maximum	14,500
	Minimum	7,000

CONSTRUCTION SUB-CODE OFFICIALS

Fire Sub-Code	HHS Rating	20,500
	ICS Rating	11,000

Plumbing Sub-Code	HHS Rating	20,000
	Minimum	8,000

Electrical Inspector	Maximum	17,000
	Minimum	6,000

Technical Assistant	Maximum	55,000
	Minimum	20,000

Property Maintenance Officer	Maximum	27,000
	Minimum	5,000

DIRECTOR OF HUMAN SERVICES

	Maximum	16,000
	Minimum	4,000

ELECTION OFFICIALS

	Maximum	9,900
	Minimum	5,000

EMS/VOLUNTEER AMBULANCE

Captain-Emergency Medical Services	Maximum	75,000
	Minimum	25,000

Administrative Lieutenant - Emergency Medical Services	Maximum	40,000
	Minimum	15,000

Per Diem - Ambulance Division	Hourly - Maximum	20.00
	Hourly - Minimum	13.00

Medical Director - CVAES	Maximum	5,000
	Minimum	3,000

EMERGENCY MANAGEMENT

Coordinator Stipend	Maximum	10,000
	Minimum	1,000

FIRE OFFICIAL/ASSISTANTS

	Maximum	8,500
	Minimum	1,000

FIRE DEPARTMENT

Chief	Maximum	170,000
	Minimum	85,000

Fire Inspector	Maximum	19,000
	Minimum	8,000

Fire - Stipends/Volunteer Division	Maximum	16,000
	Minimum	600

Per Diem - Firefighters	Hourly - Maximum	20.00
	Hourly - Minimum	13.00

LIBRARY

Director	Maximum	92,000
	Minimum	30,000
Assistant Director	Maximum	63,500
	Minimum	22,000
Librarians	Maximum	63,500
	Minimum	15,000
Accounting Clerk	Maximum	18,000
	Minimum	2,500
Recording Secretary	Maximum	2,000
	Minimum	1,000
Other Library Personnel	Hourly Maximum	30.60
	Hourly Minimum	13.00

MUNICIPAL COURT

Judge	Maximum	23,000
	Minimum	10,000
Court Administrator	Maximum	23,500
	Minimum	7,000
	Hourly Maximum	35.00
Violations Clerk	Maximum	40,000
	Minimum	15,000
Deputy Court Clerk	Hourly Maximum	21.00
Prosecutor	Maximum	14,000
Public Defender	Maximum	6,000
Special Sessions	Per Session Maximum	250

PLANNING BOARD

Recording Secretary	Maximum	16,000
	Minimum	3,500

POLICE

Chief	Maximum	200,000
	Minimum	100,000
Deputy Chief	Maximum	192,000
	Minimum	80,000
Police Matron/Administrative Assistant	Hourly Maximum	38.00
	Hourly Minimum	15.00
Dispatchers	Step 1	37,454
	Step 2	41,047
	Step 3	44,640
	Step 4	48,233
	Step 5	51,825
	Step 6	55,420
	Step 7	59,013
	Step 8	62,605
	Step 9	66,198
	Step 10	69,790
Part Time Dispatchers	Hourly Maximum	25.00
	Hourly Minimum	15.00

PUBLIC WORKS DEPARTMENT

Superintendent	Maximum	155,000
	Minimum	50,000
(C-2 License)		2,500
(CPWM)		10,000

(SWMC) 3,500

Assistant Superintendent
Maximum 145,000
Minimum 40,000
(C-2 License) 2,500
(CPWM) 10,000

Secretary-Dispatcher
Maximum 60,000
Minimum 25,000

Recycling Coordinator
Maximum 15,000
Minimum 5,000

RECREATION

Parks & Recreation Director
Maximum 80,000
Minimum 20,000

Supervisor of Programs
Maximum 36,000
Minimum 15,000

Summer Camp Director
Maximum 6,000
Minimum 1,000

Assistant Spring Director
Maximum 1,200

Nature Instructor - Summer
Maximum 2,400
Nature Instructor - Spring
Maximum 1,200

Community Center Coordinator
Maximum 55,000
Minimum 5,000

Summer Camp Supervisors, Counselors,
Support Staff
Hourly Maximum 30.00
Hourly Minimum 20.00

SENIOR CITIZENS DIRECTOR
Maximum 64,000
Minimum 20,000

PART TIME

Secretarial and Clerical
Hourly Maximum 40.00
Hourly Minimum 15.00
Stipends - Maximum 3,500

School Marshals
New Hires Effec. 1/1/20
Hourly rates
1st Year \$19.28
2nd Year \$20.25
3rd Year \$21.24
4th Year \$22.15
5th Year \$23.23

Other Police/Specials/Dispatchers
Hourly Maximum 40.00
Hourly Minimum 15.00

Recreation, Pool
Public Works & Library
Hourly Maximum 25.00
Hourly Minimum 15.00

SWIM CLUB

Pool Manager
Maximum 18,500
Minimum 7,000

Assistant Pool Manager
Maximum 11,550
Minimum 5,000

Recording Secretary
Hourly Maximum 25.00
Hourly Minimum 15.00

Lifeguards/Snack Bar
Hourly Maximum 21.00
Hourly Minimum 15.00

ZONING BOARD OF ADJUSTMENT

Recording Secretary	Hourly Maximum	32.00
	Hourly Minimum	15.00

1. All regular employees working in excess of 25 hours per week and officials receiving a salary are entitled to family coverage under the State Benefits Plan for Blue Cross, Blue Shield, Rider J. Major Medical Insurance and Dental Insurance. Employees will contribute to cost of plan in accordance with State regulations and/or Borough policy. The Borough will provide up to \$200.00 every year for eye care for employee and family, upon submission of a bill.
2. There shall be paid to the Borough Engineer an hourly rate not to exceed \$213.00, for attendance at regular, special and executive meetings of the Mayor and Council and Planning Board; and in addition thereto, such other compensation as he may be entitled to receive for engineering services rendered.
3. There shall be paid to the Borough Attorney an annual fee of \$75,837.00, for attendance at regular, special and executive meetings of the Mayor and Council and other professional services, with the exception of bonding and court fees and certain extraordinary services rendered. These additional services shall be compensated at the rate of \$195.00 per hour.
4. There shall be paid to the Planning Board Attorney an annual fee of \$4,200.00, for semi-monthly attendance at regular, special and executive meetings of the Planning Board.
5. There shall be paid to the Zoning Board of Adjustment Attorney an annual fee of \$3,400.00, for attendance at regular, special and executive meetings of the Zoning Board of Adjustment.
6. All services rendered by the Planning Board Attorney, the Zoning Board Attorney or any other attorney employed by the Borough and not covered by any annual fee shall be compensated at the rate of \$189.00 per hour, unless other arrangements are made prior to the rendition of services.
7. The aforementioned offices, appointments, positions, and employments are herein created, ratified and confirmed. All other employees not specifically mentioned herein shall receive a wage not to exceed \$40.00 per hour for time actually worked.
8. The following Borough employees shall be paid a yearly travel allowance for use of their personal vehicle (if applicable) to conduct inspections, attendance at any meetings, bank deposits, and any other borough business. These payments shall be processed through payroll checks with mandatory deductions deducted. All other Borough employees shall be reimbursed at the mileage rate determined by the Internal Revenue Service each year.

	Maximum
Construction Code Official	\$1,600
Fire Sub-Code Inspector	\$1,200
Plumbing Inspector	\$1,200
Electrical Inspector	\$1,200
Chief Financial Officer	\$1,000
Accounts Payable Clerk	\$1,000
Property Maintenance	\$1,200
Fire Inspector	\$1,200
9. Wages shall be paid to Classified Service Employees, except members of the Police Department, required to work on the holidays provided in Chapter 49, Article XII, Section 49-44 of the Code of the Borough of Cresskill and on Sundays on a double-time basis for actual time worked.
10. This ordinance shall repeal all ordinances or parts thereof inconsistent herewith.
11. All employees receiving Health Benefits are required to make employee contributions in accordance with Resolution adopted July 15, 2020.
12. This ordinance shall be effective January 1, 2022.