

BOROUGH OF CRESSKILL, NEW JERSEY

ORDINANCE NO. 23-01-1602

**AN ORDINANCE TO FIX THE SALARIES, WAGES AND
COMPENSATION OF THE OFFICERS AND EMPLOYEES
OF THE BOROUGH OF CRESSKILL - YEAR 2023**

ADMINISTRATIVE & EXECUTIVE

Administrator	Maximum	\$	100,000
	Minimum		25,000
Deputy Administrator - Stipend	Maximum		20,000
	Minimum		10,000
Borough Clerk	Maximum		102,000
	Minimum		30,000
Deputy Borough Clerk	Maximum		84,000
	Minimum		20,000
Administrative Assistant - Full Time	Maximum		60,000
	Minimum		20,000
Municipal Housing Liaison - Stipend	Maximum		10,000
	Minimum		5,000
Technology Officer - Stipend	Maximum		10,000
	Minimum		1,000
Newsletter Coordinator	Maximum		7,200
	Minimum		3,000
Archivist	Maximum		5,500
	Minimum		1,000

ASSESSMENT OF TAXES

Assessor	Maximum	34,000
	Minimum	12,000

BOARD OF HEALTH

Registrar/Secretary	Maximum	45,000
	Minimum	8,000
Deputy Registrar - Stipend	Maximum	1,500

COLLECTION OF TAXES

Chief Financial Officer/Treasurer	Maximum	120,000
	Minimum	15,000
Tax Collector	Maximum	50,000
	Minimum	5,000
Payroll Clerk	Maximum	62,000
	Minimum	15,000
Accounts Payable Clerk/Finance	Maximum	75,000
	Minimum	20,000
Finance Assistant	Maximum	65,000
	Minimum	20,000
Purchasing Agent	Maximum	6,000
	Minimum	2,500
Municipal Housing Trust Fund	Maximum	15,000

Report Preparer - Stipend	Minimum	5,000
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BUILDINGS AND GROUNDS

Maintenance	Maximum	47,000
	Minimum	20,000

CONSTRUCTION CODE OFFICIALS

Construction Code Official	Maximum	60,000
	Minimum	20,000

Building Sub-Code HHS	Maximum	14,500
	Minimum	7,000

CONSTRUCTION SUB-CODE OFFICIALS

Fire Sub-Code	HHS Rating	20,500
	ICS Rating	11,000

Plumbing Sub-Code	HHS Rating	20,000
	Minimum	8,000

Electrical Inspector	Maximum	17,000
	Minimum	6,000

Technical Assistant	Maximum	60,000
	Minimum	20,000

Property Maintenance Officer	Maximum	27,000
	Minimum	5,000

<u>DIRECTOR OF HUMAN SERVICES</u>	Maximum	16,000
	Minimum	4,000

<u>ELECTION OFFICIALS</u>	Maximum	9,900
	Minimum	5,000

EMS/VOLUNTEER AMBULANCE

Captain-Emergency Medical Services	Maximum	75,000
	Minimum	25,000

Administrative Lieutenant - Emergency Medical Services	Maximum	40,000
	Minimum	15,000

Per Diem - Ambulance Division	Hourly - Maximum	21.00
	Hourly - Minimum	15.00

Medical Director - CVAES	Maximum	5,000
	Minimum	3,000

EMERGENCY MANAGEMENT

Coordinator - Stipend	Maximum	10,000
	Minimum	1,000

<u>FIRE OFFICIAL/ASSISTANTS</u>	Maximum	8,500
	Minimum	1,000

FIRE DEPARTMENT

Chief	Maximum	175,000
	Minimum	85,000

Fire Inspector	Maximum	19,000
	Minimum	8,000

Fire - Stipends/Volunteer Division	Maximum	16,000
	Minimum	600

Per Diem - Firefighters	Hourly - Maximum	20.00
	Hourly - Minimum	15.00

LIBRARY

Director	Maximum	94,000
	Minimum	30,000
Assistant Director	Maximum	64,000
	Minimum	22,000
Librarians	Maximum	64,000
	Minimum	15,000
Accounting Clerk	Maximum	18,000
	Minimum	2,500
Recording Secretary	Maximum	2,000
	Minimum	1,000
Other Library Personnel	Hourly Maximum	31.00
	Hourly Minimum	15.00

MUNICIPAL COURT

Judge	Maximum	23,000
	Minimum	10,000
Court Administrator	Maximum	23,500
	Minimum	7,000
	Hourly Maximum	35.00
Violations Clerk	Maximum	40,000
	Minimum	15,000
Deputy Court Clerk	Hourly Maximum	21.00
Prosecutor	Maximum	15,000
Public Defender	Maximum	6,000
Special Sessions	Per Session Maximum	250

PLANNING BOARD

Recording Secretary	Maximum	16,000
	Minimum	3,500

POLICE

Chief	Maximum	204,000
	Minimum	100,000
Police Matron/Administrative Assistant	Hourly Maximum	38.00
	Hourly Minimum	15.00
Dispatchers	Step 1	38,204
	Step 2	41,868
	Step 3	45,534
	Step 4	49,198
	Step 5	52,862
	Step 6	56,529
	Step 7	60,193
	Step 8	63,858
	Step 9	67,522
	Step 10	71,186
Part Time Dispatchers	Hourly Maximum	26.00
	Hourly Minimum	15.00

PUBLIC WORKS DEPARTMENT

Superintendent	Maximum	160,000
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	Minimum	50,000
(C-2 License)		2,500
(CPWM)		10,000
(SWMC)		3,500

Administrative Assistant - Dispatcher	Maximum	60,000
	Minimum	25,000
Recycling Coordinator - Stipend	Maximum	15,000
	Minimum	5,000

RECREATION

Parks & Recreation Director	Maximum	82,000
	Minimum	20,000
Supervisor of Programs	Maximum	50,000
	Minimum	15,000
Administrative Assistant	Maximum	45,000
	Minimum	15,000
Community Center Coordinator	Maximum	55,000
	Minimum	5,000
Summer Camp Supervisors, Counselors, Support Staff	Hourly Maximum	30.00
	Hourly Minimum	20.00

<u>SENIOR CITIZENS DIRECTOR</u>	Maximum	65,000
	Minimum	20,000

PART TIME

Secretarial and Clerical	Hourly Maximum	40.00
	Hourly Minimum	15.00
	Stipends - Maximum	3,500
School Marshals		
New Hires Effec. 1/1/20		
<u>Hourly rates</u>		
1st Year		\$19.67
2nd Year		\$20.66
3rd Year		\$21.66
4th Year		\$22.59
5th Year		\$23.69

Other Police/Specials/Dispatchers	Hourly Maximum	40.00
	Hourly Minimum	15.00
Recreation, Pool	Hourly Maximum	25.00
Public Works & Library	Hourly Minimum	15.00

SWIM CLUB

Pool Manager	Maximum	18,500
	Minimum	7,000
Assistant Pool Manager	Maximum	11,550
	Minimum	5,000
Recording Secretary	Hourly Maximum	25.00
	Hourly Minimum	15.00
Lifeguards/Snack Bar	Hourly Maximum	21.00
	Hourly Minimum	15.00

ZONING BOARD OF ADJUSTMENT

Recording Secretary	Hourly Maximum	32.00
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1. All regular employees working in excess of 25 hours per week and officials receiving a salary are entitled to family coverage under the State Benefits Plan for Blue Cross, Blue Shield, Rider J. Major Medical Insurance and Dental Insurance. Employees will contribute to cost of plan in accordance with State regulations and/or Borough policy. The Borough will provide up to \$200.00 every year for eye care for employee and family, upon submission of a bill.
2. There shall be paid to the Borough Engineer an hourly rate not to exceed \$213.00, for attendance at regular, special and executive meetings of the Mayor and Council and Planning Board; and in addition thereto, such other compensation as he may be entitled to receive for engineering services rendered.
3. There shall be paid to the Borough Attorney an annual fee of \$75,837.00, for attendance at regular, special and executive meetings of the Mayor and Council and other professional services, with the exception of bonding and court fees and certain extraordinary services rendered. These additional services shall be compensated at the rate of \$195.00 per hour.
4. There shall be paid to the Planning Board Attorney an annual fee of \$4,200.00, for semi-monthly attendance at regular, special and executive meetings of the Planning Board.
5. There shall be paid to the Zoning Board of Adjustment Attorney an annual fee of \$3,400.00, for attendance at regular, special and executive meetings of the Zoning Board of Adjustment.
6. All services rendered by the Planning Board Attorney, the Zoning Board Attorney or any other attorney employed by the Borough and not covered by any annual fee shall be compensated at the rate of \$189.00 per hour, unless other arrangements are made prior to the rendition of services.
7. The aforementioned offices, appointments, positions, and employments are herein created, ratified and confirmed. All other employees not specifically mentioned herein shall receive a wage not to exceed \$40.00 per hour for time actually worked.
8. The following Borough employees shall be paid a yearly travel allowance for use of their personal vehicle (if applicable) to conduct inspections, attendance at any meetings, bank deposits, and any other borough business. These payments shall be processed through payroll checks with mandatory deductions deducted. All other Borough employees shall be reimbursed at the mileage rate determined by the Internal Revenue Service each year.

	Maximum
Construction Code Official	\$1,600
Fire Sub-Code Inspector	\$1,200
Plumbing Inspector	\$1,200
Electrical Inspector	\$1,200
Chief Financial Officer	\$1,000
Accounts Payable Clerk	\$1,000
Property Maintenance	\$1,200
Fire Inspector	\$1,200
9. Wages shall be paid to Classified Service Employees, except members of the Police Department, required to work on the holidays provided in Chapter 49, Article XII, Section 49-44 of the Code of the Borough of Cresskill and on Sundays on a double-time basis for actual time worked.
10. This ordinance shall repeal all ordinances or parts thereof inconsistent herewith.
11. All employees receiving Health Benefits are required to make employee contributions in accordance with Resolution adopted July 15, 2020.
12. This ordinance shall be effective January 1, 2023.